OneVA Pharmacy Implementation

**Meeting Information**

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| **Discussion:** | OneVA Pharmacy Implementation Daily Scrum Meeting | | |
| **Date of Meeting:** | 10/26/2015 | **Location:** | Teleconference |
| **Facilitator:** | Sherri Simons | | |
| **Time:** | 2:30pm-3:00pm | | |

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| Attendee Name (P=Present) | | | |
| Birali Hakizumwami | **P** | Brad Fisher |  |
| Cecelia Wray | **P** | Josh Temkin |  |
| Kathy Coupland | **P** | Sherri Simons | **P** |
| Sue Stephens |  | TJ Cope | **P** |
| Tony Burleson | **P** | Tom Bigelow | **P** |

**Business Action Items Outstanding**

| Action Item Origination Date | Action Item | Owner | Status | Closed Date \*closed items will roll off in 48-hrs |
| --- | --- | --- | --- | --- |
| 10/20/2015 | Meeting with the VA to discuss:   * Local Refills * Controlled Substances across state lines * Alternate Matching * Locking   Questions: How are local controlled substances identified today? What filter logic to use for controlled substance? | Sherri | Open |  |
| 10/21/2015 | Brad needs access to upload POC/Pilot Build. | Sherri | Open |  |
| 10/22/2015 | Discuss with COR about getting the IBM Suite and version of IBM Suite into the Innovation Sandbox. | Sherri | Open |  |
| 10/22/2015 | Establish a standard weekly meeting with the COR and appropriate stakeholders to keep informed on the progress and be aware of upcoming events | Sherri | Open |  |

**Internal Team Action Items Outstanding**

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| Action Item Origination Date | Action Item | Owner | Status | Closed Date \*closed items will roll off in 48-hrs |
| 10/20/2015 | Reschedule Daily Scrum Meeting using Skype Teleconferencing 2:30:2:30. | Cecilia | Closed | 10/26/2015 |
| 10/20/2015 | Update CPMP with Contract Deliverable matrix and build out milestone deliverables. | Cecilia/TJ | Open |  |
| 10/20/2015 | Base year project artifacts (e.g. test plans) retrieved. | Josh Temkin | Open |  |
| 10/21/2015 | Use Case for Controlled Substances – Follow up with Birali when he returns to received feedback. | Sherri/Birali | Open |  |
| 10/22/2015 | RTC for Brad | Sherri | Open |  |
| 10/22/2015 | Find out from Mike Henderson if the Project Repository can be granted to the team. | Sherri | Open |  |
| 10/23/2015 | Tony to reach out to Josh to schedule time with Jim Horner for walk through. | Tony | Closed | 10/26/2015 |

| **Discussion Notes** |
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| * Sherri introduced Cecelia to the Team. * Sherri fielded the following questions:   + No Business Requirements Document (BRD)   + No original Requirements Specification Document (RSD)   + Sherri distributed to RTM to Kathy. [LINK](https://thebitsgroup.sharepoint.com/sites/collab/oneva/_layouts/15/start.aspx#/Project%20Documents/Forms/AllItems.aspx?RootFolder=%2Fsites%2FCollab%2FOneVA%2FProject%20Documents%2FOneVA%20Pharmacy%20Base%20Year%20Final%20Workflow%20Deliverables&FolderCTID=0x012000F7EA7AD670E52649AC554308256DD526&View=%7BF8FEF967%2D1800%2D4604%2D994B%2D4EA926E23879%7D) to SharePoint. * COR reported he received and his team is processing all onboarding paperwork. * Brad and TJ are not able to get into the Sandbox; COR is processing. * COR still work on OSEHRA access. * COR still working on eMI contact. * Stakeholder meetings will be scheduled every Thursday at noon. * Discussion about VMI and how the HDR/CDS maintains the list real-time. New requirement to use HDR/CDS. * Josh attended the meeting with eMI. Tony to follow up with Josh. * Only CLIN deliverables are what the project is responsible for. * Rational Tools set up in progress. * Cecelia discussed that once the project moves out of planning phase and the daily meetings are no longer ‘working sessions/planning sessions’ the Agile approach will be implemented. Each team member will respond to the following questions:   + What did you do in the last 24 hours?   + What are you currently working on.   + Are there any show stoppers?   + Do you need assistance? * TJ received documents from SRA contacts and will make available. * TJ looking for a IDE suite for his laptop.   + Action Item: BITS group provide TJ with software suite * Tom reported there is movement in getting the proof-of-concept artifacts from QBase folders. |
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